



Pipeline Visual Assessment: Who, What, and When to Report



It is important that potential pollution issues are reported in a timely manner and to the right people. This checklist is designed to assist you in reporting issues by explaining what to report and when and to whom to send those reports.

When to Report

If you observe anything listed in the Visual Reconnaissance checklist, please follow the instructions below and report the event to the appropriate contacts.

How to Report

If you observe sedimentation in the stream you should:

- Investigate to determine the source of the sediment.
- Take GPS Coordinates of the location where the incident occurred.
- Take photos of the potential pollution event.
- Fill out an incident report form

If you observe an issue with erosion controls or sediment management that isn't yet affecting the stream you should:

- Take GPS Coordinates of the location where the incident occurred.
- Take photos of the potential pollution event.
- Fill out the incident report form

Whom to Report

It is important that reports are made through the West Virginia Pipeline Visual Assessment Program to ensure that there is a second set of eyes on the issue, and that we only report verified potential pollution events to maintain the credibility of the program. Following this reporting chain of command will ensure that the correct agencies are contacted, incidents are tracked, and follow-up is performed.

Send an email to pipelinereport@wvrivers.org with the subject: PIPELINE REPORT: (Stream Name).

Attach the incident report form and the photos to the email. Follow up your email with a phone call the contacts listed below, following the order listed, to confirm that your email was received.

1. Jake Lemon, Trout Unlimited
Email: jlemon@tu.org
Phone: 814-779-3965

3. Kathleen Tyner, WV Rivers
Email: ktyner@wvrivers.org
Phone: 304-637-7201

2. Autumn Crowe, WV Rivers
Email: acrowe@wvrivers.org
Phone: 304-992-6070

4. Angie Rosser, WV Rivers
Email: arosser@wvrivers.org
Phone: 304-437-1274